

THE SOUTH CENTRAL TEXAS REGIONAL CERTIFICATION AGENCY, INC.

BOARD OF DIRECTORS MEETING

**Monday, March 25, 2024
2:00 p.m.**

**South Central Texas Regional Certification Agency
In-Person Meeting
UTSA Downtown Campus
Durango Bldg.
501 W. Cesar E. Chavez Blvd.
Conference Room 3.326
San Antonio, TX 78207**

AGENDA

The Board of Directors of the South Central Texas Regional Certification Agency, Inc. will hold a Board of Directors meeting on **Monday, March 25, 2024, at 2:00 p.m., at the South Central Texas Regional Certification Agency, In-Person Meeting, UTSA Downtown Campus, 501 W. Cesar E. Chaves Blvd., Conference Room 3.326, San Antonio, Texas 78207.** Verification of Notice of Meeting and Agenda are on file and available via sctrca.org. The Board will consider, discuss, and take appropriate action regarding the following items, unless otherwise noted therein:

- I. Call to Order**
- II. Citizens to be Heard**
- III. Meeting Minutes – Briefing, Discussion, and Consideration of the Meeting Minutes**
 - A. September 25, 2023 Board of Directors Meeting Minutes**
 - B. October 23, 2023 Board of Directors Meeting Minutes**
 - C. November 27, 2023 Board of Directors Meeting Minutes**
 - D. December 1, 2023 Special Board of Directors Meeting Minutes**
 - E. December 18, 2023 Board of Directors Meeting Minutes**
 - F. January 22, 2024 Board of Directors Meeting Minutes**
 - G. February 26, 2024 Board of Directors Meeting Minutes**
- IV. Certification Guidelines Committee Report: Wyndie Tanner-Applewhite, Port SA**
 - A. Briefing, discussion, and consideration of monitoring progress of Q1 Action Plan in processing active certification applications**
 - B. Briefing and discussion of Memorandum of Agreement (MOA) with the Texas Comptroller of Public Accounts and SCTRCA for Texas Historically Underutilized Business (HUB) business certifications, as well as 2023 MOA audit findings**
- V. Finance Committee Report: Renee Watson, Bexar County**
 - A. Briefing and discussion of banking transition update**
 - B. Briefing and discussion of SCTRCA agreements and payables**
 - C. Briefing and discussion of development of an SOP for Treasurer transitions and overarching fiscal management**
 - D. Briefing, discussion, and consideration of financial reports (October 1, 2023 to February 29, 2024)**
- VI. Marketing Committee Report: Latifah Jackson, UHS**

- VII. Policy & Procedures Committee Report: Maurice Bridges, VIA**
 - A. Briefing and discussion of SCTRCA Business Enterprise Policy and Procedures Manual**

- VIII. Executive Director Report: Sheena Thomas, Lengo Strategic Partners, LLC**

- IX. Board Chair Report: Michael Sindon, City of San Antonio**
 - A. Supply CEO Subcommittee to provide guidance for SCTRCA improvement plan**
 - B. SCTRCA staff medical insurance update**

- X. Future Business**
 - A. Explore website accessibility criteria for potential action.**

- XI. Adjournment**

*A closed meeting, if required, is authorized by statute. If, during the course of the meeting, any item listed on the agenda should require discussion in closed meeting, the Board will convene in Closed Session in accordance with Texas Government Code Sections 551.071-551.089. No actions shall be taken during a closed meeting. The Board will reconvene in open session before the meeting is adjourned.

The meeting site is accessible to individuals with disabilities and the general public.