

THE SOUTH CENTRAL TEXAS REGIONAL CERTIFICATION AGENCY, INC.
CERTIFICATION GUIDELINES COMMITTEE MEETING

Tuesday, January 30, 2024
2:00 p.m.

South Central Texas Regional Certification Agency
Virtual Meeting
UTSA Downtown Campus
Durango Bldg.
501 W. Cesar E. Chavez Blvd.
Ste. 3.324K
San Antonio, TX 78207

AGENDA

The Certification Guidelines Committee of the South Central Texas Regional Certification Agency, Inc. will hold its Regular Board meeting on **Tuesday, January 30, 2024, at 2:00 p.m., as a Virtual Meeting, of the South Central Texas Regional Certification Agency, 501 W. Cesar E. Chavez Blvd., Ste. 3.324K, San Antonio, Texas 78207.** Verification of Notice of Meeting and Agenda are on file in the office of the Executive Director. The Board will consider, discuss, and take appropriate action regarding the following items, unless otherwise noted therein:

- I. Call to Order**
- II. Citizens to be Heard**
- III. Review, Discussion and Consideration of the Timeline of the Certification Process Changes Implemented or Presented During FY 2023**
- IV. Review, Discussion and Consideration of Drafted or Proposed Changes to Certification Procedures**
- V. Review, Discussion and Consideration of Standard Operating Procedures Relative to the Most Recent SCTRCA Certification audit Findings**
- VI. Discussion and Consideration of Establishing a Schedule to Complete Desk Audits for DBE/ACDBE Certifications and Related Application Files**
- VII. Future Business**
- VIII. Adjournment**

*A closed meeting, if required, is authorized by statute. If, during the course of the meeting, any item listed on the agenda should require discussion in closed meeting, the Board will convene in Closed Session in accordance with Texas Government Code Sections 551.071-551.089. No actions shall be taken during a closed meeting. The Board will reconvene in open session before the meeting is adjourned.

Note: With the current meeting being virtual, we ask if you are a **Citizen to be heard**, please RSVP, by emailing Wyndie Applewhite, Committee Chair, at wyndie.applewhite@portsanantonio.us and a meetinglink will be emailed to you.