

**THE SOUTH CENTRAL TEXAS REGIONAL CERTIFICATION AGENCY, INC.  
BOARD OF DIRECTORS MEETING**

Monday, January 22, 2024  
2:00 p.m.

South Central Texas Regional Certification Agency  
In-Person Meeting  
UTSA Downtown Campus  
501 W. Cesar E. Chavez Blvd.,  
San Antonio, Texas 78207

**AGENDA**

The Board of Directors of the South Central Texas Regional Certification Agency, Inc. will hold a Board of Directors meeting on **Monday, January 22, 2024, at 2:00 p.m., at the South Central Texas Regional Certification Agency, In-Person Meeting, UTSA Downtown Campus 501 W. Cesar E. Chavez Blvd. Conference Rm 3.326, San Antonio, Texas 78207.** Verification of Notice of Meeting and Agenda are on file in the office of the Executive Director. The Board will consider, discuss, and take appropriate action regarding the following items, unless otherwise noted therein:

- I. Call to Order**
- II. Citizens to be Heard**
- III. Nominations Committee**
  - A. Voting for the 2024 Executive Committee**
- IV. Finance Committee**
  - A. Briefing, Discussion and Consideration regarding outstanding Financial Reports.**
    - FY23 End of Year Financials
    - FY24 Quarter 1 Financials
  - B. Briefing, Discussion and Consideration regarding state of Accounting & record keeping including contracted services with A.L.N. Accounting Service, PLLC.**
  - C. Briefing and discussion regarding increase to membership dues**
- V. Certification Committee**
  - A. Discussion and Consideration of Federal department of Transportation Guidelines and TUCP MOA regarding the SCTRCA DBE & ACDBE Certification Process, Policy, and Procedures Compliance**
  - B. Discussion and Consideration of Local Program Certification Processes, policy and procedural compliance**
  - C. Briefing, Discussion and Consideration of Organizational Structure to Ensure Compliance of all current and future certification processes, policy and procedures.**
- VI. Future Business**
- VII. Adjournment**

\*A closed meeting, if required, is authorized by statute. If, during the course of the meeting, any item listed on the agenda should require discussion in closed meeting, the Board will convene in Closed Session in accordance with Texas Government Code Sections 551.071-551.089. No action shall be taken during a closed meeting. The Board will reconvene in open session before the meeting is adjourned.

This meeting site is accessible to individuals with disabilities and the general public. If you have a disability and require special accommodation, please call (210) 227-4722 ext. 304 at least one business day before the meeting. Parking is available. Auxiliary aids and services are available upon request (interpreters for the deaf and/or hearing impaired must be requested forty-eight [48] hours prior to the meeting). For assistance, call (210) 207-7245 voice/TTY.

Note: With the current meeting being in-person meeting, with a virtual option for the public, we ask if you are a Citizen to be heard, please RSVP, by emailing elected Chair Latifah Jackson at [ljackson@uhtx.com](mailto:ljackson@uhtx.com) and a meeting link will be emailed to you.