

**THE SOUTH CENTRAL TEXAS REGIONAL CERTIFICATION AGENCY, INC.
BOARD OF DIRECTORS MEETING**

Monday, July 24, 2023
2:00 p.m.

South Central Texas Regional Certification Agency
In-Person Meeting (Virtual Option will be Provided)
3201 Cherry Ridge St. Bldg. B, Ste 210
San Antonio, Texas 78230

AGENDA

The Board of Directors of the South Central Texas Regional Certification Agency, Inc. will hold its Regular Board of Directors meeting on **Monday, July 24, 2023, at 2:00 p.m., at the South Central Texas Regional Certification Agency, In-Person Meeting (virtual option will be provided), 3201 Cherry Ridge St, Bldg. B Ste. 210, San Antonio, Texas 78230.** Verification of Notice of Meeting and Agenda are on file in the office of the Executive Director. The Committee will consider, discuss, and take appropriate action regarding the following items, unless otherwise noted therein:

I. Call to Order

II. Citizens to be Heard

III. Meeting Minutes

- A. Review, Discussion, and Consideration of the Minutes for February 27, 2023
- B. Review, Discussion, and Consideration of the Minutes for May 22, 2023
- C. Review, Discussion, and Consideration of the Minutes for June 2, 2023
- D. Review, Discussion, and Consideration of the Minutes for June 26, 2023

IV. Finance Committee Report

- A. Briefing, Discussion, and Consideration on Financial Reports for February 2023
- B. Briefing, Discussion, and Consideration on Financial Reports for June 2023
- C. Briefing, Discussion, and Consideration on current and drafted forecast

V. Policies and Procedures Committee Report

- A. Briefing of Personnel Manual
- B. Briefing Governance Policy Table of Contents and of policies assigned to Committee Chairs

VI. Certification Guidelines Committee Report

- A. Briefing, Discussion, and Consideration of Certification Discrepancy Report
- B. Briefing, Discussion, and Consideration for updated Staff Activity Report
- C. Briefing, Discussion, and Consideration of staff certification requirements
- D. Briefing, Discussion, and Consideration of Certification Audit Outstanding Items
- E. Briefing, Discussion, and Consideration for Certification Denials and Appeals process
- F. Briefing, Discussion, and Consideration for revisions to the local certification program certification term and recertification process
- G. Briefing, Discussion, and Consideration for revisions to the Historically Underutilized Business Certification term

VII. Executive Director's Report

- A. Certification Activity Report
- B. Outreach Activity Report
- C. Certification Audit Update
- D. Staff Promotion
- E. Briefing, Discussion, and Consideration to add Amstar Inc as a Corporate Sponsor
- F. Briefing, Discussion, and Consideration to add Layton Construction as a Corporate Sponsor

VIII. Board's Chair's Report

- A. Lease Update
- B. Vendor Roundup Report

IX. Future Business

X. Adjournment

*A closed meeting, if required, is authorized by statute. If, during the course of the meeting, any item listed on the agenda should require discussion in closed meeting, the Board will convene in Closed Session in accordance with Texas Government Code Sections 551.071-551.089. No action shall be taken during a closed meeting. The Board will reconvene in open session before the meeting is adjourned.

This meeting site is accessible to individuals with disabilities and the general public. If you have a disability and require special accommodation, please call (210) 227-4722 ext. 304 at least one business day before the meeting. Parking is available. Auxiliary aids and services are available upon request (interpreters for the deaf and/or hearing impaired must be requested forty-eight [48] hours prior to the meeting). For assistance, call (210) 207-7245 voice/TTY.

Note: With the current meeting being in-person meeting, with a virtual option for the public, we ask if you are a Citizen to be heard, please RSVP, by emailing Sandra Ramos, Executive Director at sramos@sctrca.org and a meeting link will be emailed to you.