

**THE SOUTH CENTRAL TEXAS REGIONAL CERTIFICATION AGENCY, INC.  
BOARD OF DIRECTORS MEETING**

Monday, June 26, 2023  
2:00 p.m.

South Central Texas Regional Certification Agency  
Virtual Meeting  
3201 Cherry Ridge St. Bldg. B, Ste 210  
San Antonio, Texas, 78230

**AGENDA**

The Board of Directors of the South Central Texas Regional Certification Agency, Inc. will hold its Board meeting on **Monday, June 26, 2023, at 2:00 p.m., at the South Central Texas Regional Certification Agency, Virtual Meeting, 3201 Cherry Ridge St, Bldg. B Ste. 210, San Antonio, Texas 78230.** Verification of Notice of Meeting and Agenda are on file in the office of the Executive Director. The Board will consider, discuss, and take appropriate action regarding the following items, unless otherwise noted therein:

**I. Call to Order**

**II. Citizens to be Heard**

**III. Finance Committee Report**

- A. Briefing, Discussion and Consideration regarding Financial Reports for March 2023
- B. Briefing, Discussion and Consideration regarding Financial Reports for May 2023
- C. Briefing, Discussion and Consideration of delivery of final Financial Audit and accompanying presentation
- D. Briefing, Discussion and Consideration regarding current and projected revenue & expenditure items, to include updated forecast

**IV. Policies and Procedures Committee Report**

- A. Review and discuss Personnel Manual
- B. Review and discuss Governance Policy Table of Contents and assign policies

**V. Certification Guidelines Committee Report**

- A. Briefing and Discussion of the SCTRCA Directory Connected Organizations
- B. Discussion, Consideration, and Recommendations regarding the Staff Activity Report
- C. Discussion, Consideration, and Recommendations regarding the Certification Audit Items

- D. Discussion, Consideration, and Consideration regarding the regarding the Business Certification Policy & Procedures Section 4.03 Recertification validation change from two year to four-year period

## **VI. Executive Director's Report**

- A. Certification Activity Report
- B. Outreach Activity Report
- C. Amstar Inc's Corporate Sponsorship

## **VII. Board Chair's Report**

## **VIII. Future Business**

## **IX. Adjournment**

\*A closed meeting, if required, is authorized by statute. If, during the course of the meeting, any item listed on the agenda should require discussion in closed meeting, the Board will convene in Closed Session in accordance with Texas Government Code Sections 551.071-551.089. No action shall be taken during a closed meeting. The Board will reconvene in open session before the meeting is adjourned.

This meeting site is accessible to individuals with disabilities and the general public. If you have a disability and require special accommodation, please call (210) 227-4722 ext. 304 at least one business day before the meeting. Parking is available. Auxiliary aids and services are available upon request (interpreters for the deaf and/or hearing impaired must be requested forty-eight [48] hours prior to the meeting). For assistance, call (210) 207-7245 voice/TTY.

**Note:** With the current meeting being virtual, we ask if you are a Citizen to be heard, please RSVP, by emailing Sandra Ramos, Executive Director at [sramos@sctrca.org](mailto:sramos@sctrca.org) and a meeting link will be emailed to you.