

THE SOUTH CENTRAL TEXAS REGIONAL CERTIFICATION AGENCY, INC.
BOARD OF DIRECTORS MEETING

Monday, May 22, 2023
2:00 p.m.

South Central Texas Regional Certification Agency
In-Person Meeting
3201 Cherry Ridge St. Bldg. B, Ste 210
San Antonio, Texas 78230

AGENDA

The Board of Directors of the South Central Texas Regional Certification Agency, Inc. will hold its Regular Board meeting on **Monday, May 22, 2023, at 2:00 p.m., at the South Central Texas Regional Certification Agency, In-Person Meeting, 3201 Cherry Ridge St, Bldg. B Ste. 210, San Antonio, Texas 78230.** Verification of Notice of Meeting and Agenda are on file in the office of the Executive Director. The Board will consider, discuss, and take appropriate action regarding the following items, unless otherwise noted therein:

I. Call to Order

II. Citizens to be Heard

III. Meeting Minutes

- A. Review, Discussion and Consideration of the Minutes for March 27, 2023
- B. Review, Discussion and Consideration of the Minutes for April 24, 2023

IV. Finance Committee Report

- A. Executive Director Briefing on Accounting System
- B. Briefing, Discussion and Consideration regarding Financial Reports for March 2023
- C. Briefing, Discussion and Consideration regarding Financial Reports for April 2023
- D. Briefing, Discussion and Consideration regarding current and projected revenue items, to include updated forecasting.
- E. Briefing, Discuss and Consideration regarding FY23 budget amendment(s)
- F. Briefing, Discussion and Consideration regarding current and projected expenditure items, to include updated forecasting.
- G. Briefing, Discussion and Consideration of the Financial Audit
- H. Briefing, Discussion and Consideration regarding office lease at 3201 Cherry Ridge St. Ste. B-210 and potential future office sites.

V. Policy, Procedure & Personnel Committee Report

- A. Briefing of Governance Policy Table of Contents
- B. Briefing of Personnel Manual

VI. Executive Director's Report

- A. Certification Activity Report
- B. Outreach Activity Report

VII. Board Chair's Report

- A. Briefing and Discussion of Executive Director's Performance
- B. Briefing and Discussion of Sponsorship Package

VIII. Future Business and Announcement

IX. Adjournment

*A closed meeting, if required, is authorized by statute. If, during the course of the meeting, any item listed on the agenda should require discussion in closed meeting, the Board will convene in Closed Session in accordance with Texas Government Code Sections 551.071-551.089. No action shall be taken during a closed meeting. The Board will reconvene in open session before the meeting is adjourned.

This meeting site is accessible to individuals with disabilities and the general public. If you have a disability and require special accommodation, please call (210) 227-4722 ext. 304 at least one business day before the meeting. Parking is available. Auxiliary aids and services are available upon request (interpreters for the deaf and/or hearing impaired must be requested forty-eight [48] hours prior to the meeting). For assistance, call (210) 207-7245 voice/TTY.

Note: We ask if you are a **Citizen to be heard**, please RSVP, by emailing Sandra Ramos, Executive Director at sramos@sctrca.org so you be put on the list.