

**THE SOUTH CENTRAL TEXAS REGIONAL CERTIFICATION AGENCY, INC.
SPECIAL BOARD OF DIRECTORS MEETING**

Monday, December 12, 2022
2:00 p.m.

South Central Texas Regional Certification Agency
In-Person Meeting (Virtual Option will be Provided)
3201 Cherry Ridge St. Bldg. B, Ste 210
San Antonio, Texas 78230

AGENDA

The Board of Directors of the South Central Texas Regional Certification Agency, Inc. will hold its Regular Board meeting on **Monday, December 12, 2022, at 2:00 p.m., at the South Central Texas Regional Certification Agency, In-Person Meeting (virtual option will be provided), 3201 Cherry Ridge St, Bldg. B Ste. 210, San Antonio, Texas 78230.** Verification of Notice of Meeting and Agenda are on file in the office of the Executive Director. The Board will consider, discuss, and take appropriate action regarding the following items, unless otherwise noted therein:

I. Call to Order

II. Citizens to be Heard

III. Board Chair's Report

- A. Introduction of Sandra Ramos, the new SCTRCA Executive Director
- B. Recognition of Charles Johnson
- C. Briefing and Discussion of Member Entities' Priorities

IV. Review, Discussion and Consideration of the Minutes for September 26, 2022 and October 24, 2022

V. Finance Committee Report

- A. Briefing, Discussion and Consideration of Financial Report for September 2022
- B. Briefing, Discussion and Consideration of Financial Report for October 2022
- C. Briefing, Discussion and Consideration of a Banking Resolution to authorize Sandra Ramos as an authorized signatory on the SCTRCA Bank Account and Money Market Account
- D. Briefing, Discussion and Consideration of Transactions of the Money Market Account
- E. Briefing, Discussion and Consideration of staff Incentive Bonus
- F. Briefing, Discussion and Consideration of Lease Agreement Options for the SCTRCA
- G. Briefing, Discussion and Consideration of Outstanding Membership Dues

VI. Ad Hoc Certification Committee Report

- A. Briefing on the draft Certification Audit Report by Mr. Benjamin Sumpter II of CSI Compliance
- B. Discussion of the draft Certification Audit Report

- C. Referral of the draft Certification Audit report to standing committees:
 - 1. Certifications/Appeals Committee
 - 2. Policies & Procedures/Personnel Committee

VII. Nominations and Elections Committee Report

- A. Briefing and Discussion of the Nominations and Elections of 2023 SCTRCA Officers

VIII. Executive Director's Report

- A. Certification Activity Report
- B. Outreach Activity Report
- C. SCTRCA Entity Update

IX. Future Business and Announcement

Welcome Reception for Sandra Ramos to Follow the Meeting

X. Adjournment

*A closed meeting, if required, is authorized by statute. If, during the course of the meeting, any item listed on the agenda should require discussion in closed meeting, the Board will convene in Closed Session in accordance with Texas Government Code Sections 551.071-551.089. No actions shall be taken during a closed meeting. The Board will reconvene in open session before the meeting is adjourned.

This meeting site is accessible to individuals with disabilities and the general public. If you have a disability and require special accommodation, please call (210) 227-4722 ext. 304 at least one business day before the meeting. Parking is available. Auxiliary aids and services are available upon request (interpreters for the deaf and/or hearing impaired must be requested forty-eight [48] hours prior to the meeting). For assistance, call (210) 207-7245 voice/TTY.

Note: With the current meeting being hybrid, we ask if you are a **Citizen to be heard**, please RSVP, by emailing Sandra Ramos, Executive Director at sramos@sctrca.org and a meeting link will be emailed to you.