

**THE SOUTH CENTRAL TEXAS REGIONAL CERTIFICATION AGENCY, INC.
POLICY, PROCEDURE AND PERSONNEL COMMITTEE MEETING**

Tuesday, September 20, 2022
2:00 p.m.

SCTRCA
3201 Cherry Ridge St. Building B-210
Virtual
San Antonio, TX 78230

AGENDA

The Policy and Procedure/ Personnel Committee of the South Central Texas Regional Certification Agency, Inc. will hold its Regular Board meeting on **Tuesday, September 20, 2022, at 2:00 p.m., at SCTRCA, Virtual, San Antonio, TX 78230**. Verification of Notice of Meeting and Agenda are on file in the office of the Executive Director. The Board will consider, discuss, and take appropriate action regarding the following items, unless otherwise noted therein:

- I. Call to Order
- II. Citizens to be Heard
- III. Policy and Procedure/ Personnel Committee
 - A. Briefing and Discussion of the selected candidates to forward to the full Board.
 - B. Briefing and Discussion on conducting the background check of the selected candidates before they are submitted to the Board
 - C. Briefing and Discussion to review the interview questions and make any edits
 - D. Briefing and Discussion on the interview process (i.e., scheduling interviews - virtual/in-person and consider interview questions and presentation)
- IV. Future Business
- V. Adjournment

*A closed meeting, if required, is authorized by statute. If, during the course of the meeting, any item listed on the agenda should require discussion in closed meeting, the Board will convene in Closed Session in accordance with Texas Government Code Sections 551.071-551.089. No action shall be taken during a closed meeting. The Board will reconvene in open session before the meeting is adjourned.

This meeting site is accessible to individuals with disabilities and the general public. If you have a disability and require special accommodation, please call (210) 227-4722 ext. 304 at least one business day before the meeting. Parking is available. Auxiliary aids and services are available upon request (interpreters for the deaf and/or hearing impaired must be requested forty-eight [48] hours prior to the meeting). For assistance, call (210) 207-7245 voice/TTY.

Note: With the current meeting being virtual, we ask if you are a **Citizen to be heard**, please RSVP, by emailing Charles Johnson, Executive Director at cjohnson@sctrca.org and a meeting link will be emailed to you.