

**THE SOUTH CENTRAL TEXAS REGIONAL CERTIFICATION AGENCY, INC.**  
**REGULAR BOARD OF DIRECTORS MEETING**

Monday, September 26, 2022  
2:00 p.m.

South Central Texas Regional Certification Agency  
Virtual Meeting  
3201 Cherry Ridge St. Bldg. B, Ste 210  
San Antonio, TX 78230

**AGENDA**

The Board of Directors of the South Central Texas Regional Certification Agency, Inc. will hold its Regular Board meeting on **Monday, September 26, 2022, at 2:00 p.m., at the South Central Texas Regional Certification Agency, Virtual Meeting, 3201 Cherry Ridge St, Bldg. B Ste. 210, San Antonio, Texas 78230.** Verification of Notice of Meeting and Agenda are on file in the office of the Executive Director. The Board will consider, discuss, and take appropriate action regarding the following items, unless otherwise noted therein:

**I. Call to Order**

**II. Citizens to be Heard**

**III. Review, Discussion and Consideration of the Minutes for August 22, 2022**

**IV. Finance Committee Report**

- A. Briefing, Discussion and Consideration on Financial Report for August 2022
- B. Briefing, Discussion and Consideration of Transferring Funds from the Money Market Account for Fiscal Year 2022
- C. Briefing, Discussion and Consideration to approve The NRP Group as a Gold Level Corporate Sponsor

**V. Ad-Hoc Certification Audit Committee**

- A. Briefing, Discussion and Consideration for the Award of the SCTRCA -RFP-2022-00101 for Certification Audit Services to Contract Service Innovations, LLC dba CSI Compliance, LLC., in an amount not to exceed \$22, 640.00

**VI. Policy, Procedure and Personnel Committee Report**

- A. Briefing, Discussion and Consideration of the Executive Director Search Process
- B. Briefing, Discussion and Consideration of the Committee Recommendation to Increase the Candidate Pool for the Executive Director Search
- C. Briefing and Discussion on the Interview Process

**VII. Certification and Appeals Committee Report**

- A. Briefing, Discussion and Consideration to Extend Certification Renewal Terms from 2 to 4 Years

- VIII. Executive Director's Report**
  - A. Certification Activity Report
  - B. Outreach Activity Report
  - C. SCTRCA Entity Update

- IX. Board Chair's Report**

- X. Future Business**

- XI. Adjournment**

\*A closed meeting, if required, is authorized by statute. If, during the course of the meeting, any item listed on the agenda should require discussion in closed meeting, the Board will convene in Closed Session in accordance with Texas Government Code Sections 551.071-551.089. No action shall be taken during a closed meeting. The Board will reconvene in open session before the meeting is adjourned.

This meeting site is accessible to individuals with disabilities and the general public. If you have a disability and require special accommodation, please call (210) 227-4722 ext. 304 at least one business day before the meeting. Parking is available. Auxiliary aids and services are available upon request (interpreters for the deaf and/or hearing impaired must be requested forty-eight [48] hours prior to the meeting). For assistance, call (210) 207-7245 voice/TTY.

**Note:** With the current meeting being virtual, we ask if you are a **Citizen to be heard**, please RSVP, by emailing Charles Johnson, Executive Director at [cjohnson@sctrca.org](mailto:cjohnson@sctrca.org) and a meeting link will be emailed to you.

