

**THE SOUTH CENTRAL TEXAS REGIONAL CERTIFICATION AGENCY, INC.
AD- HOC CERTIFICATION AUDIT COMMITTEE MEETING**

Friday, July 15, 2022
2:00 p.m.

South Central Texas Regional Certification Agency
3201 Cherry Ridge St Ste B-210
Conference Room
San Antonio, TX 78230

AGENDA

The Marketing and Partnership/Membership Committee of the South Central Texas Regional Certification Agency, Inc. will hold a meeting on **Friday, July 15, 2022 at 2:00 p.m., at the South Central Texas Regional Certification Agency, Conference Room, San Antonio, TX 78230.** Verification of Notice of Meeting and Agenda are on file in the office of the Executive Director. The Board will consider, discuss, and take appropriate action regarding the following items, unless otherwise noted therein:

- I. Call to Order
- II. Citizens to be Heard
- III. Ad- hoc Certification Audit Committee
 - A. Briefing and Discussion required process to conduct a DBE/SMWVBE/HUB Certification audit
 - B. Briefing and Discussion to review DBE/HUB/SMWVBE Certification Policies and Procedures
 - C. Briefing and Discussion to review Staff Roles and Responsibilities
 - D. Briefing and Discussion to review Board of Directors Roles and Responsibilities
 - E. Briefing and Discussion to review reports from USDOT TXDOT DBE Certification
 - F. Briefing and Discussion to review previous SCTRCA Certification Audit
 - G. Briefing, Discussion and Consideration to develop RFP for the Certification Audit
 - H. Briefing, Discussion and Consideration to develop timeline and budget process for Certification audit
- IV. Next Meeting
- V. Future Business
- VI. Adjournment

*A closed meeting, if required, is authorized by statute. If, during the course of the meeting, any item listed on the agenda should require discussion in closed meeting, the Board will convene in Closed Session in accordance with Texas Government Code Sections 551.071-551.089. No action shall be taken during a closed meeting. The Board will reconvene in open session before the meeting is adjourned.

This meeting site is accessible to individuals with disabilities and the general public. If you have a disability and require special accommodation, please call (210) 227-4722 ext. 304 at least one business day before the meeting. Parking is available. Auxiliary aids and services are available upon request (interpreters for the deaf and/or hearing impaired must be requested forty-eight [48] hours prior to the meeting). For assistance, call (210) 207-7245 voice/TTY.

Note: With the current meeting being virtual, we ask if you are a **Citizen to be heard**, please RSVP, by emailing Charles Johnson, Executive Director at cjohnson@sctrca.org and a meeting link will be emailed to you.