

**THE SOUTH CENTRAL TEXAS REGIONAL CERTIFICATION AGENCY, INC.**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**(Virtual)**

Monday, June 27, 2022  
2:00 p.m.

South Central Texas Regional Certification Agency  
Virtual Meeting  
3201 Cherry Ridge St. Bldg. B, Ste 210  
San Antonio, TX 78230

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**AGENDA**

The Board of Directors of the South Central Texas Regional Certification Agency, Inc. will hold its Regular Board meeting on **Monday, June 27, 2022, at 2:00 p.m., at the South Central Texas Regional Certification Agency, Virtual Meeting, 3201 Cherry Ridge St, Bldg. B Ste. 210, San Antonio, Texas 78230.** Verification of Notice of Meeting and Agenda are on file in the office of the Executive Director. The Board will consider, discuss, and take appropriate action regarding the following items, unless otherwise noted therein:

- I. Call to Order**
- II. Citizens to be Heard**
- III. Review, Discussion and Consideration of the Minutes for May 23, 2022**
- IV. Special Election: Treasurer**
- V. Finance Committee Report**
  - A. Briefing, Discussion and Consideration of Financial Report for April 2022
  - B. Briefing, Discussion and Consideration of Financial Report for May 2022
  - C. Briefing, Discussion and Consideration of the salary range for the new Executive Director
  - D. Briefing, Discussion and Consideration of Funds for Advertising the Executive Director job position
- VI. Policy, Procedure and Personnel Committee Report**
  - A. Briefing, Discussion and Consideration of the Executive Director job description
  - B. Briefing on timeline to advertise, review applications, close date to review applications, types of advertising platforms and dates to conduct interviews to hire the new Executive Director
- VII. Executive Director's Report**
  - A. Certification Activity Report
  - B. Outreach Activity Report
  - C. SCTRCA Entity Update
- VIII. Board Chair's Report**
- IX. Future Business**
- X. Adjournment**

\*A closed meeting, if required, is authorized by statute. If, during the course of the meeting, any item listed on the agenda should require discussion in closed meeting, the Board will convene in Closed Session in accordance with Texas Government Code Sections 551.071-551.089. No action shall be taken during a closed meeting. The Board will reconvene in open session before the meeting is adjourned.

This meeting site is accessible to individuals with disabilities and the general public. If you have a disability and require special accommodation, please call (210) 227-4722 ext. 304 at least one business day before the meeting. Parking is available. Auxiliary aids and services are available upon request (interpreters for the deaf and/or hearing impaired must be requested forty-eight [48] hours prior to the meeting). For assistance, call (210) 207-7245 voice/TTY.

**Note:** With the current meeting being virtual, we ask if you are a **Citizen to be heard**, please RSVP, by emailing Charles Johnson, Executive Director at [cjohnson@sctrca.org](mailto:cjohnson@sctrca.org) and a meeting link will be emailed to you.

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